

CLUB CHECKLIST FOR RETURN TO PONY CLUB RIDING

This checklist has been established to support pony clubs returning to training under the current State Government COVID-19 restrictions. The Pony Club (and its members, coaches, officials, caregivers, and volunteers) have an obligation to strictly adhere to these protocols at every training session. The key principle for training must be **'Get in, Train, Get out'**.

<input type="checkbox"/>	<p>COVID-19 SAFETY PLAN The club must have a COVID-19 Safety Plan prior to commencing training and competition activities. This must adhere to the "Guidelines for a Return to Pony Club Riding". This checklist can be your club safety plan if you meet all the requirements below.</p>
<input type="checkbox"/>	<p>COVID Safe OFFICER APPOINTED The club has appointed a person to ensure the Safety Plan is in place and adhered to.</p>
<input type="checkbox"/>	<p>CLUB UNDERSTAND THE RETURN TO PONY CLUB RIDING GUIDELINES The club and all teams have read, understood, and agree to adhere to the "Guidelines for a Return to Pony Club Activity" document provided by Pony Club Victoria. The club and training groups understand that they must follow the direction and advice of Police, Government and Pony Club Victoria at all times.</p>
<input type="checkbox"/>	<p>SMALL TRAINING GROUPS OF NOT MORE THAN 10 (excluding coach) The club must ensure there are no more than 10 people in total in a training group (excluding the coach and necessary helpers). Carers should stay away from the training group else they are included in the 10 participants. Carers must also practice social distancing.</p>
<input type="checkbox"/>	<p>SMALL COMPETITION GROUPS OF NOT MORE THAN 10 The club must ensure there are no more than 10 people in total waiting for their turn to compete, or at warmup, floats or anywhere on the venue</p>
<input type="checkbox"/>	<p>STRICTLY NO CONTACT The club has advised participants, coaches, officials, and caregivers that training, and competition must be strictly NON-CONTACT.</p>
<input type="checkbox"/>	<p>SOCIAL DISTANCING The club has advised its participants, coaches, volunteers, spectators and caregivers that all training and congregating must strictly observe social distancing requirements of 1.5m and adhere to the requirement of no more than 1 participant per 4sqm AT ALL TIMES, including when preparing horses.</p>
<input type="checkbox"/>	<p>TOILETS AND CHANGEROOMS MAY BE OPEN Regular cleaning to occur, soap or sanitiser to be available, paper towels only – no hand towels</p>
<input type="checkbox"/>	<p>HYGIENE PROTOCOLS ARE IN PLACE The club has implemented the hygiene protocols as outlined in the "Guidelines for a Return to Pony Club Activity" document.</p>
<input type="checkbox"/>	<p>PERSONAL HEALTH The club has advised participants, caregivers, coaches, volunteers and any one on site that if unwell, been in contact with someone unwell, travelled overseas in the past 14 days, or been in contact with someone who has they must not attend or they must go home immediately. All attendees must be recommended to download and activate the COVIDSafe app.</p>
<input type="checkbox"/>	<p>ACCESS TO CLUBROOMS AND CANTEEN</p>

Safety Plan Club Checklist

	Clubrooms and canteens must abide by the state government rules on cafes and restaurants. Government densities adhered to inside, 4 sqm per person 1.5m apart. Floors to be marked with distancing indicators to ensure people waiting are kept at 1.5m intervals.
<input type="checkbox"/>	MINIMAL EQUIPMENT The club is aware that minimal equipment should be used for training and must be cleaned/sanitised appropriately after each session.
<input type="checkbox"/>	REGISTER OF PARTICIPANTS The club has implemented a register to keep a track of all attendees (including parents / carers) and this is to be made available upon request by Pony Club Victoria or health authorities including name, mobile, time arrived.
<input type="checkbox"/>	PARKING The club has considered parking of vehicles and horse floats to ensure 1.5m social distancing, in particular when preparing horses. Floats/vehicles and equipment 4m apart.
<input type="checkbox"/>	YARDS Where practical, horses should be tied to and tacked up at floats rather than using yards, or every 2 nd yard used. Participants must practice 1.5m social distancing when preparing horses.
<input type="checkbox"/>	PERMISSION FROM LANDOWNER/POLICE The club has received approval from Landowner/Local Government to access the venue for training. It is highly recommended that the COVID-19 SAFETY PLAN is viewed by local police.
<input type="checkbox"/>	COVIDSafe APP The club has encouraged all members, volunteers, and families to download the COVIDSafe app to help in tracing the spread of COVID-19.
<input type="checkbox"/>	SIGNAGE and EDUCATION The club has placed signage (such as handwashing, social distancing) in prominent locations at the training venue and provided members with educational information regarding hygiene & cleaning.
<input type="checkbox"/>	MEDICAL Is located such that medical personal are separate from groups and public. Sanitising and surface cleaning in place following each patient visit.
<input type="checkbox"/>	TEMPERATURE TESTING Is in place at the entry to the grounds

Contact Pony Club Victoria via membership@ponyclubvic.org.au if you have any queries